

WARTLING PARISH COUNCIL

NOTICE OF THE ANNUAL GENERAL COUNCIL MEETING

To: All Parish Councillors

You are hereby summoned to attend the **ANNUAL GENERAL MEETING** of Wartling Parish Council to be held on Wednesday 7th May 2025. This meeting will follow on from the Annual Parish Meeting in the Reid Hall.

Signed *Alison Stevens*

Clerk to Wartling Parish Council

22nd April 2025

Please contact the Clerk if you are unable to attend.

AGENDA

- 1: Apologies for absence.**
- 2: To elect a Chairman for the ensuing year.**
- 3: To elect a Vice Chairman for the ensuing year.**
- 4: Minutes of the Parish Council Meeting held on 4th March 2025 – for approval.**
- 5: Clerk's Report on Matters Arising from those Minutes.**
- 6: To appoint the following other areas of responsibility;**
 - **Planning**
 - **Environment**
 - **Footpaths**
 - **Highways**
 - **Police**
 - **Communication (to include the distribution of the community emails)**
 - **Speedwatch**
 - **Tree Warden**
- 7: To adopt the Standing Orders/Financial Regulations as recommended by the National Association of Local Councils.**
- 8: To appoint Councillors to serve as Representatives of the Parish Council on the following bodies:**
 - i. Representative to the Village Hall Trust**
 - ii. Wealden District Association of Local Councils**
 - iii. East Sussex ALC Ltd**

9: Finance:

- i. To approve the Annual Governance Statement, the Risk Assessment, the Asset List and Statement of Internal Control for the financial year to 31st March 2025.
- ii. To approve the Accounting Statements for the financial year to 31st March 2025.
- iii. To confirm the dates for the Exercise of Electors Rights.
- iv. To confirmation the Parish Council's Exemption Status.
- v. To consider the payment of the following;
Wealden District Association of Local Councils
Society of Local Council Clerks
East Sussex Association of Local Councils
Parish Council Insurance
ICO
- vi. To approve the payments list to date.
- vii. To agree bank signatories for the ensuing year.
- viii. To appoint the Internal Auditor for 2025-2026.
- ix. Remembrance Day update.

11: To re-adopt the Code of Conduct and the Civility and Respect Pledge.

12: To agree the meeting dates for the ensuing year.

13: Planning – to include any planning applications received after the agenda was sent out – for Comments and:

WD/2025/0998/CD - Land south of Boreham Hill, Boreham Street, Hailsham - Application for Approval of Details Reserved by Condition 3 attached to WD/2023/2940/MAJ

WD/2025/0685/FA - Oak Lake Farm, Boreham Lane, Wartling, BN27 1RS - Variation/Removal of Conditions 1, 5, 6, 8, 9 & 10 of WD/2023/2557/FA (Variation of Conditions 5 & 13 of WD/2020/1491/F (Proposed construction of a single-storey dwelling) - Black roofing batten finish to change to single ply rubber membrane with a standing seam finish, black vertical cladding to change to dark stained random width timber cladding, glazing over the front entrance door to be split into separate elements, fenestration change of the east elevation, 2 bedrooms changed to single larger bedroom and glazing changed to match the master bedroom glazing) to enable changes to fenestration, hard landscaping and car parking/turning area, and revisions to timescales for planting scheme and biodiversity enhancements.

14: Highways – update.

15: Questions from Parish Councillors.

PLEASE NOTE THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE FOLLOWING ITEM ON THIS AGENDA, THE PRESS AND PUBLIC MAY BE EXCLUDED UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960.

16: Asset update.