

Minutes of the Annual General Meeting held in the Reid Hall,
Boreham Street on Wednesday 4th May 2016

1. Present

Cllrs K Stevens (Chairman), R Lawrence, M Corfield, S Parker and C Paterson.

2. Apologies for absence

No apologies for absence were received.

3. Election of Chairman

Councillor Parker proposed and Councillor Lawrence seconded Councillor Stevens for the role of Chairman.

Councillor Stevens accepted the role of Chairman to Wartling Parish Council.

4. Election of Vice-Chairman

Councillor Stevens proposed and Councillor Corfield seconded Councillor Lawrence for the role of Vice-Chairman.

Councillor Lawrence accepted the role of Vice-Chairman to Wartling Parish Council.

5. Minutes of the Annual General Meeting

The Minutes of the Annual General Meeting held on 13th May 2015 were read, confirmed as a true and accurate record and signed by the Chairman.

The Minutes of the Full Council Meeting held on 2nd March 2016 were read, confirmed as a true and accurate record and signed by the Chairman.

The Minutes of the Planning Meeting held on 25th April 2016 were read and adopted by the Full Council.

6. Other Areas of Responsibility

Councillors appointed the following areas of responsibility;

Planning	Cllr Stevens
Environment North	Cllr Parker
Footpaths	Cllr Paterson
Environment South	Cllr Paterson
Highways	Cllr Parker
Police	Cllr Lawrence
Communication	Cllr Lawrence
Speedwatch	Cllr Lawrence
Tree Warden	Cllr Corfield

7. To adopt the Standing Orders and Financial Regulations

Councillors resolved to accept the latest NALC Standing Orders and Financial Regulations (2013) which had been distributed before the meeting.

8. To appoint Councillors to serve as Representatives of the Parish Council on the following bodies.

Representative to the Village Hall Trust	Cllr Parker
Wealden District Association of Local Councils	Cllrs Stevens and Parker
East Sussex ALC Ltd (to attend the AGM)	Cllrs Stevens and Lawrence

9. To approve the accounts for the financial year to 31st March 2016.

Councillors **resolved** that they approved the accounts, the annual governance statement, the risk management document, the asset schedule and the internal audit arrangements for the financial year to 31st March 2016.

10. Payment of Annual Subscriptions

Councillors resolved unanimously that the following subscriptions and insurance are paid for 2016-2017;

Wealden District Association of Local Councils
Society of Local Council Clerks
Sussex Association of Local Councils
Zurich Insurance

11. Bank Signatories

It was **resolved** that the existing cheque signing arrangements will be reviewed in due course.

12. Chairman's Allowance

Councillors resolved that the Chairman's Allowance will be £140.00 for the financial year 2016-2017. It was noted that the Chairman has not taken and will not take his allowance for 2015-2016.

13. Code of Conduct

Councillors **resolved** to re-adopt the Code of Conduct introduced by Wealden District Council under the Localism Act 2012.

14. Emergency Plan

Councillor Stevens is currently working on a Draft Emergency Plan for the Parish and will bring a completed draft to the Full Council in due course.

15. General Power of Competence

Wartling Parish Council **resolved** that it meets the prescribed conditions for the General Power of Competence.

16. Meeting Dates

Councillors agreed the following dates for Full Council Meetings;

2016

Wednesday 4 th May	7.30pm	Reid Hall
Wednesday 6 th July	7.30pm	Reid Hall
Wednesday 7 th September	7.30pm	Reid Hall
Wednesday 2 nd November	7.30pm	Reid Hall

2017

Wednesday 4 th January	7.30pm	Reid Hall
Wednesday 1 st March	7.30pm	Reid Hall
Wednesday 3 rd May	7.30pm	Reid Hall
Wednesday 5 th July	7.30pm	Reid Hall

17. Rickney Lane

Whilst they appreciate the lane is not in their Parish, it is widely used by local residents so Councillors discussed the request from Mr Crosby-Jones to support his request to protect Rickney Lane from 44 tonne lorries. Councillors agreed the lane is unsuitable and would be dangerous for other road users and asked to be kept in the loop with all correspondence.

18. Boreham Lane

Councillors resolved to provide bollards to stop vehicles parking so close to the road junction with Boreham Street and to protect the bank from further erosion, and accepted the price from Chaffins Fencing to do so. The Clerk will apply for a licence from ESCC.

Councillors will revisit the issue of speeding and damage to the verges in Boreham Lane at the next Full Council Meeting. Councillor Lawrence appealed for more volunteers to help with Speedwatch and reminded those present Boreham Lane was not approved by Sussex Police as a Speedwatch site.

19. Planning Applications

There were no planning applications on this occasion but there was one Licence Application. Councillors commented as follows;

WK/201602240 Scolfes Limited, The Strait, Boreham Street – Alcohol Sale or Supply, Opening Hours and Recorded Music.

Councillor Corfield declared a disclosable pecuniary interest and did not vote on this item. Wartling Parish Council unanimously resolved to support this licence application.

Councillor Stevens reminded everyone the Parish Council currently has two vacancies for Parish Councillors and asked anyone interested to contact the Clerk.

There being no further business the meeting concluded at 8.40pm.