

Minutes of the Annual General Meeting held in the Reid Hall,  
Boreham Street on Wednesday 13th May 2015

1. Present

Cllrs K Stevens (Chairman), R Lawrence, M Corfield, S Parker and C Paterson.

2. Welcome to and signing in of New Council

Councillors were asked to complete the Acceptance of Office and Register of Interest Forms and return the completed forms to the Clerk. Councillor Stevens reminded Parish Councillors to return their election expenses form to the District Council.

3. Apologies for absence

Apologies for absence were received from Cllr S Huntbatch and were accepted by those present.

4. Minutes of the Annual General Meeting

The Minutes of the Annual General Meeting held on 7th May 2014 were read, confirmed as a true and accurate record and signed by the Chairman.

5. Election of Chairman

Councillor Lawrence proposed and Councillor Parker seconded Councillor Stevens for the role of Chairman.

Councillor Stevens accepted the role of Chairman to Wartling Parish Council.

6. Election of Vice-Chairman

Councillor Stevens proposed and Councillor Parker seconded Councillor Lawrence for the role of Vice-Chairman.

Councillor Lawrence accepted the role of Vice-Chairman to Wartling Parish Council.

7. Welcome to and signing in of a new Councillor

Councillor Stevens resolved to co-opt Michael Corfield to Wartling Parish Council. Mr Corfield accepted the role of Parish Councillor and was formally welcomed to the Parish Council by the Chairman

8. Other Areas of Responsibility

Councillors appointed the following areas of responsibility;

Planning  
Environment North  
Footpaths

Cllr Stevens  
Cllr Parker  
Cllr Paterson

Environment South  
Highways  
Police  
Communication  
Speedwatch  
Tree Warden

Cllr Paterson  
Cllr Huntbatch (subject to her agreement)  
Cllr Lawrence  
Cllr Lawrence  
Cllr Lawrence  
Cllr Corfield

9. To adopt the Standing Orders and Financial Regulations

Councillors resolved to accept the latest NALC Standing Orders and Financial Regulations which had been distributed before the meeting.

10. To appoint Councillors to serve as Representatives of the Parish Council on the following bodies.

Representative to the Village Hall Trust	Cllr Parker
Wealden District Association of Local Councils	Cllrs Stevens and Parker
East Sussex ALC Ltd (to attend the AGM)	Cllrs Stevens and Lawrence
Police Local Action Team	Cllr Lawrence and Paterson

11. To approve the accounts for the financial year to 31<sup>st</sup> March 2015.

Councillors **resolved** that they approved the accounts, the annual governance statement and the risk assessment for the financial year to 31<sup>st</sup> March 2015.

12. Payment of Annual Subscriptions

Councillors resolved unanimously that the following subscriptions and insurance are paid for 2015-2016;

Wealden District Association of Local Councils  
Society of Local Council Clerks  
Sussex Association of Local Councils  
Zurich Insurance

It was noted that the Councillor Stevens is also Chairman of the Sussex Association of Local Councils.

13. Bank Signatories

It was **resolved** that all councillors will be signatories to the bank accounts for the foreseeable future.

14. Chairman's Allowance

Councillors resolved that the Chairman's Allowance will be £140.00 for the financial year 2015-2016. This is the basic allowance as per the Wealden Parish Remuneration Panel Report March 2013.

15. Code of Conduct

Councillors **resolved** to re-adopt the Code of Conduct introduced by Wealden District Council under the Localism Act 2012.

16. Emergency Plan

Councillor Stevens is currently working on a Draft Emergency Plan for the Parish and will bring a completed draft to the Full Council in due course.

17. General Power of Competence

Wartling Parish Council **resolved** that it meets the prescribed conditions for the General Power of Competence.

18. Meeting Dates

Councillors agreed the following dates for Full Council Meetings;

2015

Wednesday 13 <sup>th</sup> May	7.30pm	Reid Hall
Wednesday 8 <sup>th</sup> July	7.30pm	Reid Hall
Wednesday 2 <sup>nd</sup> September	7.30pm	Reid Hall
Wednesday 4 <sup>th</sup> November	7.30pm	Reid Hall

2016

Wednesday 6 <sup>th</sup> January	7.30pm	Reid Hall
Wednesday 2 <sup>nd</sup> March	7.30pm	Reid Hall
Wednesday 4 <sup>th</sup> May	7.30pm	Reid Hall
Wednesday 6 <sup>th</sup> July	7.30pm	Reid Hall

19. Questions from Parish Councillors

Councillors asked the Clerk to send a note of thanks to the retiring Chair and Secretary of the Village Hall for all their hard work and for keeping the hall running efficiently.

Councillors also agreed that Councillor Lawrence will write to residents in Wartling who still have low broadband speeds and see if they would be happy for him to forward their details to ESCC to see what they can do to improve their speeds.

20. Planning Applications

WD2015/0698FR – Dormers Farm, Windmill Hill – Continued use of farm buildings for B8 use – Wartling Parish Council has no objections to this application on any planning grounds.

WD2015/0569F – Champneys Farm, Jenners Lane – Side extension and internal alterations, replacement of existing dormer windows with roof lights, installation of new dormer window and roof lights and reinstatement of dwarf brick wall to front of property – Subject to Listed Building consent, Wartling Parish Council has no objections to this application on any planning grounds.

There being no further business the meeting concluded at 8.30pm.