

Minutes of the Annual General Meeting held in the Reid Hall,  
Boreham Street on Wednesday 2nd May 2018

1. Present

Cllrs K Stevens (Chairman), R Lawrence, C Paterson, W Reid and D Kehl.

County Councillor B Bentley, Alison Stevens (Clerk) and seven members of the public were also in attendance.

2. Apologies for absence

Absence for their absence were received from District Councillor P Doodes.

3. Election of Chairman

Councillor Lawrence proposed and Councillor Kehl seconded Councillor Stevens for the role of Chairman. Councillor Stevens duly accepted the role.

4. Election of Vice-Chairman

Councillor Stevens proposed and Councillor Kehl seconded Councillor Lawrence for the role of Vice-Chairman. Councillor Lawrence accepted the role of Vice-Chairman on a temporary basis.

5. Minutes of the Last Parish Council Meeting

The Minutes of the Full Council Meeting held on 7th March 2018 were read, confirmed as a true and accurate record and signed by the Chairman.

6. Other Areas of Responsibility

Councillors appointed the following areas of responsibility;

Planning	Cllr Stevens
Environment North	Cllr Reid
Footpaths	Cllr Paterson
Environment South	Cllr Paterson
Highways	Cllr Kehl
Police	Cllr Lawrence
Communication	Cllrs Lawrence and Reid
Speedwatch	Cllr Lawrence
Tree Warden	Cllr Reid

7. To adopt the Standing Orders and Financial Regulations

Councillors resolved to accept the NALC Standing Orders (2018) and Financial Regulations which had been distributed before and again at the meeting.

8. To appoint Councillors to serve as Representatives of the Parish Council on the following bodies.

Representative to the Village Hall Trust	Cllr Reid
Wealden District Association of Local Councils	Cllr Stevens
East Sussex ALC Ltd (to attend the AGM)	Cllrs Stevens and Lawrence.

9. To approve the accounts for the financial year to 31<sup>st</sup> March 2018.

Councillors resolved;

- i: to approve the annual governance statement for the financial year to 31<sup>st</sup> March 2018.
- ii: to approve the accounts, the risk management document, the asset schedule and the internal audit arrangements for the financial year to 31<sup>st</sup> March 2018.
- iii: that they are exempt from an External Audit for the year to 31<sup>st</sup> March 2018 because the Parish Council's receipts and payments for the year were each less than £25000.

10. Payment of Annual Subscriptions

Councillors resolved unanimously that the following subscriptions and insurance are paid for 2018-2019;

Wealden District Association of Local Councils  
Society of Local Council Clerks  
Sussex Association of Local Councils  
Zurich Insurance  
Information Commissioner

11. Bank Signatories

Councillors **resolved** to add more cheque signatories. Councillors Lawrence and Stevens are to remain as existing signatories.

12. Chairman's Allowance

Councillors **resolved** that the Chairman no longer needs to receive an allowance because the Parish Council has the General Power of Competence. It was noted that the Chairman had not taken his allowance for the last few years.

13. Code of Conduct

Councillors **resolved** to re-adopt the Code of Conduct introduced by Wealden District Council under the Localism Act 2012.

14. General Power of Competence

Wartling Parish Council **resolved** that it meets the prescribed conditions for the General Power of Competence.

15. General Data Protection Regulations 2019

Councillors resolved to adopt the Impact Assessment, Privacy Policies, Document Retention Policy and Data Processor Policy circulated by the Clerk before the meeting.

It is understood the Government is tabling a motion which exempts town and parish councils from employing an independent Data Protection Officer but it has yet to be agreed and they will still have to meet the other requirements. It will still be considered best practice to employ one though.

16. Meeting Dates

Councillors agreed the following dates for Full Council Meetings;

2018

Wednesday 2nd May	7.30pm
Wednesday 4th July	7.30pm
Wednesday 5th September	7.30pm
Wednesday 7th November	7.30pm

2019

Wednesday 9th January	7.30pm
Wednesday 6th March	7.30pm
Wednesday 8th May	7.30pm
Wednesday 3rd July	7.30pm

17. Planning Applications

The following planning application was considered;

WD/2018/0626/F - Tyler Barn, Wartling Road, Wartling, BN27 1RX - Demolition of existing barn and erection of a single three bedroom dwelling with detached garage – The Council noted that their concerns in respect of the earlier application relating to this property have for the most part been addressed in this revised application but that details of some of the materials to be used have still not been finalised. The Council is happy to approve this application provided the District Council's senior heritage officer has no objections given the property's close location to listed buildings and the Conservation Area.

18. Questions from Parish Councillors

Councillor Paterson asked the Clerk to report some branches, bits of wood and twigs which have been dumped on the Wartling Road outside Coopers Farm Cottage.

Councillor Lawrence said there has been one Speedwatch session since the last meeting and ten offenders were reported as a result. He also invited residents to attend a Speedwatch Training session which is being held on 1<sup>st</sup> June at 1pm at the Reid Hall. Speedwatch has been operating in the Parish since 2009 but more volunteers are needed if it is to continue.

There being no further business the meeting concluded at 8.30pm.