

Minutes of the Annual General Meeting held in the Reid Hall,  
Boreham Street on Wednesday 8<sup>th</sup> May 2019

1. Present

Cllrs K Stevens (Chairman), C Paterson, W Reid and D Kehl.

County Councillor B Bentley, District Councillor P Doodes, District Councillor R Cade, Alison Stevens (Clerk) and ten members of the public were also in attendance.

2. Apologies for absence

Apologies for absence were received from Eve Ashley.

3. Signing in of the New Parish Council

Councillors duly completed their Acceptance of Office, Register of Interests and Consent to Receive Forms. Eve Ashley will post hers to the Clerk.

4. Election of Chairman

Councillor Kehl proposed and Councillor Paterson seconded Councillor Stevens for the role of Chairman. Councillor Stevens duly accepted the role.

5. Election of Vice-Chairman

Councillor Stevens proposed and Councillor Kehl seconded Councillor Paterson for the role of Vice-Chairman. Councillor Paterson accepted the role.

6. Minutes of the Annual General Meeting held on the 2<sup>nd</sup> May 2018

The minutes of the Annual General Meeting held on the 2<sup>nd</sup> May 2018 were noted, having been approved at the Full Council Meeting in July 2018.

7. Minutes of the Last Parish Council Meeting

The Minutes of the Full Council Meeting held on 6th March 2019 were read, confirmed as a true and accurate record and signed by the Chairman.

8. Other Areas of Responsibility

Councillors appointed the following areas of responsibility;

Planning	Cllr Stevens
Environment North	Cllr Reid
Footpaths	Cllr Ashley
Environment South	Cllr Ashley
Highways	Cllr Kehl
Police	Cllrs Stevens and Paterson
Communication (to include	

responsibility for both the website  
and the community distribution list) Cllr Reid  
Speedwatch Cllr Paterson and Mr Lawrence  
Tree Warden Cllr Reid

9. To adopt the Standing Orders and Financial Regulations

Councillors resolved to accept the NALC Standing Orders (2018) and Financial Regulations which were distributed to councillors before the meeting.

10. To appoint Councillors to serve as Representatives of the Parish Council on the following bodies.

Representative to the Village Hall Trust	Cllr Reid
Wealden District Association of Local Councils	Cllrs Stevens and Paterson
East Sussex ALC Ltd (to attend the AGM)	Cllrs Stevens

11. To approve the accounts for the financial year to 31<sup>st</sup> March 2019.

Councillors resolved;

- i: to approve the annual governance statement for the financial year to 31<sup>st</sup> March 2019.
- ii: to approve the accounts, the risk management document, the asset schedule and the internal audit arrangements for the financial year to 31<sup>st</sup> March 2019.
- iii: that they are exempt from an External Audit for the year to 31<sup>st</sup> March 2019 because the Parish Council's receipts and payments for the year were each less than £25000.

12. Payment of Annual Subscriptions

Councillors resolved unanimously that the following subscriptions and insurance are paid for 2019-2020;

Wealden District Association of Local Councils  
Society of Local Council Clerks  
Sussex Association of Local Councils  
Zurich Insurance  
Information Commissioner

13. Bank Signatories

Councillors **resolved** to add Councillors Reid and Paterson to the list of cheque signatories. Councillor Stevens will remain a signatory.

14. Code of Conduct

Councillors **resolved** to re-adopt and abide by the Code of Conduct introduced by Wealden District Council under the Localism Act 2012.

15. General Power of Competence

Wartling Parish Council **resolved** that it meets the prescribed conditions for the General Power of Competence.

16. Meeting Dates

Councillors agreed the following dates for Full Council Meetings;

2019

Wednesday 8th May	7.30pm
Wednesday 3rd July	7.30pm
Wednesday 4th September	7.30pm
Wednesday 6th November	7.30pm

2020

Wednesday 8th January	7.30pm
Wednesday 4th March	7.30pm
Wednesday 6th May	7.30pm
Wednesday 1st July	7.30pm

17. Planning Applications

There were no planning applications for consideration at this meeting.

18. Questions from Parish Councillors

Councillor Stevens asked if any Parish Councillors would like to visit the Police Call Centre at Lewes. Councillor Reid and Paterson said they would like to.

Councillor Kehl said she understands that the Wartling Road is now due to be patch repaired in June and resurfaced in August.

There being no further business the meeting concluded at 8.25pm.